

Barrington Parish Council

Clerk: Mrs Tan Marchant
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Cllr J Bainbridge
Cllr S Cleal
Cllr J de Haldevang
Cllr A Hope
Cllr R Wingfield

3 May 2022

Dear Councillors,

The Annual Meeting of **BARRINGTON PARISH COUNCIL** will take place on **Friday 13 May 2022 at 6.00 p.m. in the Reading Room, Little Barrington.** Members of the Public and Press are invited to attend.

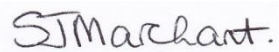
AGENDA

Apologies

- 1 Election of Chairman 2022/23
- 2 Appointment of Vice-Chairman 2022/23
- 3 Appointment of Responsible Financial Officer 2022/23
- 4 Declarations of Interest in any items on the Agenda.
- 5 Adjournment of 15 minutes for members of the public to raise issues.
- 6 Minutes of the Meeting held on 10 December 2021 for Approval.
- 7 Minutes of the Meeting held on 18 March 2022 for Approval.
- 8 Division of Councillor Responsibilities:-
 - a. Highways/Traffic Management/ Speed Watch & Cameras (J de H)
 - b. Planning (JB)
 - c. Noticeboards (J de H & AH)
 - d. Emergency Plan (RW)
 - e. Community & Neighbourhood Watch (SC)
 - f. Winter arrangements (grit storage, bins and distribution) (J de H)
 - g. Fly-Tipping (SC)
 - h. Defibrillators (Great & Little Barrington, First Aid Training) (JB & AH)
 - i. Maintenance (benches, post box, notice boards, bus shelter, phone boxes)
 - j. Events:-
 - Queen's Platinum Jubilee (Update Jacky King)
 - Strim, Stream & Soup (17 Sep 22)
 - Village Clean-Up (8 Oct 22)
 - Advent Drinks (10 Dec 22)
- 9 Planning Matters – for noting.
- 10 Annual Review of Policies:-
 - a. Code of Conduct – for approval
 - b. Risk Management – for approval
 - c. Internal Controls – for approval.
 - d. Assets Register – update for approval
 - e. Standing Orders – for approval
 - f. Financial Regulations – for approval

- 11 Annual Return 2021/22:-
 - a. Certificate of Exemption – 2021/22 – for Approval.
 - b. Internal Audit Report 2021/22- for Approval.
 - c. Annual Governance Statement 2021/22 at Section 1- for Approval.
 - d. Accounting Statements 2021/22 at Section 2 - for Approval.
 - e. Explanation of Significant Variances at Section 2 – for Noting.
- 12 Financial Matters:-
 - a. Payments Listing – see attached
 - b. Annual Financial Statement 1 April 2021 to 31 March 2022 for Noting.
 - c. NALC Pay Award 2021/22– for Noting. See attached.
- 13 Dates of Next Meetings.

Yours faithfully,



Mrs Tan Marchant
Barrington Parish Clerk